

# SAMPLE CREDIT REPORT REQUEST FOR ID THEFT VICTIMS

Use this letter to request a fraud alert and to order your credit reports for free.

Your Name  
Your Current Address  
City, State, Zip Code  
SSN: Your Social Security Number  
DOB: Your Date of Birth

Date

## 1 CERTIFICATE OF MAILING

Fraud Department  
Credit Reporting Agency  
Address  
City, State, Zip Code

**Re: Identity Theft Victim/Fraud Alert & Credit Report Request**

Dear Credit Reporting Agency:

I believe I am a victim of identity theft. My identifying information is listed above. Please put a fraud alert on my credit report. Also, please send me a free copy of my credit report as soon as possible.

Sincerely,

Your Name

1 Make sure to mail your letter with a certificate of mailing and keep the proof of mailing for your records.